

AGENDA

Meeting: Melksham Area Board
Place: Berryfield Village Hall, Telford Drive, Berryfield, Melksham, SN12 6GF
Date: Wednesday 7 December 2022
Time: 7.00 pm

Including the Parishes of Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Keevil, Great Hinton and Semington

The Area Board welcomes and invites contributions from members of the public

The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Wiltshire Councillors

Cllr Phil Alford - Melksham Without North and Shurnhold (Chairman)
Cllr Nick Holder - Bowerhill
Cllr Jon Hubbard - Melksham South
Cllr Jack Oatley - Melksham Forest
Cllr Mike Sankey - Melksham East
Cllr Jonathon Seed - Melksham Without West & Rural

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Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for an online meeting you are consenting that you will be recorded presenting this, or this may be presented by an officer during the meeting, and will be available on the public record. The meeting may also be recorded by the press or members of the public.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
<p>1 Chairman's Welcome, Introduction and Announcements (<i>Pages 1 - 14</i>)</p> <p>To receive the following chairman's announcements:</p> <ul style="list-style-type: none"> • Temporary Events Notices • Climate Strategy Delivery Plans • Cost of Living/Warm Spaces • Wiltshire Council grants for Electric Vehicle Chargers • Building Bridges 	7:00pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 15 - 18</i>)</p> <p>To confirm the minutes of the meeting held on Monday 7 November 2022</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>5 Parish Stewards</p> <p>Chris Clark – Head of Local Highways, Wiltshire Council</p>	
<p>6 Police Update (<i>Pages 19 - 20</i>)</p> <p>Inspector Andy Lemon – Wiltshire Police</p>	
<p>7 Fire & Rescue Update (<i>Pages 21 - 24</i>)</p> <p>Station Manager Andrew Laskey</p>	
<p>8 Sub Group Reports</p> <p>Local Highways and Footpaths Improvement Group – Cllr Jonathon Seed</p>	

Note: that the recommendations from the LHFIG meetings held on the 4 August 2022 and the 27 October 2022 were agreed at a special meeting held on the 7 November 2022.

Health and Wellbeing Group – Cllr Nick Holder

9 **Partner Updates** (Pages 25 - 34)

To note written partner updates

- Integrated Care Board & Healthwatch Wiltshire
- Town and Parish Councils

10 **Area Board Priority Updates** (Pages 35 - 36)

To receive updates from Lead Councillors for the local Area Board priorities.

- Supporting low income individuals and families – Cllr Phil Alford
- Reducing Isolation and Loneliness – Cllr Nick Holder
- Youth Engagement – Cllr Jack Oatley
- Reducing Anti-Social Behaviour – Cllr Mike Sankey
- Addressing Environmental Issues – Cllr Jonathon Seed

11 **Grant Applications** (Pages 37 - 40)

Melksham Area Board Councillor Initiative requesting £500 for Cost of living crisis support.

Great Hinton Memorial Hall Trust requesting £702.45 for Great Hinton Memorial Hall Supply and Installation of Induction Loop System.

West Wilts Ramblers Work Party requesting £249 for West Wilts Ramblers Work Party Equipment and clothing.

12 **Public Questions**

Members of the public are invited to ask questions relating to Area Board business

Area Board Briefing Note – Temporary Events Notices

Service:	Place – Public Protection – Licensing
Date prepared:	7 September 2022
Further enquiries to:	Linda Holland, Licensing Manager
Direct contact:	Linda.holland@wiltshire.gov.uk

At a recent Licensing Committee meeting Members requested a briefing to note for Area Boards to raise member and public awareness around the use and control of Temporary Events Notices under the Licensing Act 2003.

What are Temporary Events Notices and how are they used:

A Temporary Event Notice (TEN) is a standalone permission which permits licensable activities (sale of alcohol and regulated entertainment) for a short period of time., for a maximum of 168 hours (7 days) for any one event. They were introduced as part of the Government's light touch approach to the regulation of licensable events.

A Temporary Event Notice may be used to cover outside functions, extensions to licensed hours for licensed premises, charity events, weddings, off sales at market, etc.

A TEN is not an application for a licence and the Council as Licensing Authority does not approve the application it merely permits the event.

Who can apply for one ?

Anyone over 18 years of age can apply for one, within certain restrictions

Temporary Event Notices are subject to following restrictions:

- no more than 20 events or 26 days to be granted for any premises / location within a calendar year (increased for 2022/2023 following Covid)
- a **personal licence holder** may apply for a maximum of 50 events in a calendar year
- a **non-personal licence** may only apply for a maximum of 5 events in a calendar year
- no two temporary event notices can be applied for the same premise without a break period of 24 hours between events
- no more than 499 persons may attend at any one time, including all staff and performers
- no temporary event notice can exceed 168 hours / 7 days in time.
- any associate, relative or business partner of the premise user is considered to be the same premises user in relation to the restrictions.

If any of the limitations are exceeded the application will be rejected by the Licensing Authority. If the applicant still wants to go ahead with the event and there is sufficient time for the required legal process, they can apply for a premises licence or club premises certificate.

There are two types of Temporary Events Notice

Standard temporary event notices

Served on the Licensing Authority and responsible authorities a minimum of 10 working days prior to an event, with the required fee of £21.

The 10 working days' notice does not include bank holidays or weekends and does not count the day the application is received or the day that the event starts.

Late temporary event notices

A late temporary event notice is one served 5 - 9 days working days before the event. With the required fee of £21.

The 5 working days' notice does not include the day the notice is given or the day of the event. The same working day restrictions apply, it does not include bank holidays or weekends.

Number restrictions apply to late temporary events notices

A personal licence holder is limited to **10 late** temporary event notices each calendar year and a non-personal licence holder is limited to **2 late** temporary event notices each year.

Who can object to a temporary events notice?

Only Wiltshire Police and the council's Environmental Pollution and Control Team in Public Protection can object to a temporary event notice if they consider the event would undermine any of the 4 licensing objectives as follows:

- Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- Protection of children from harm.

The Licensing Team, the public and other public bodies are **not** permitted by the Licensing Act to have a view or object to any Temporary Events Notice.

Once a temporary event notice is submitted, both responsible authorities have a maximum of 3 working days to submit an objection to the Licensing Authority.

On a standard temporary event notice if an objection is received then the Licensing Authority will arrange a Licensing Sub Committee hearing to determine the notice. A hearing will take place to decide to approve, add conditions or reject the notice.

On a late temporary event notice, if an objection is received the temporary event notice will be rejected and a counter notice issued, and the event will not be authorised.

What powers does the Licensing Authority have to stop a permitted temporary event once it has started?

Licensing authorities have no power under the Licensing Act 2003 to stop permitted temporary events once they have started. A local authority may have powers under other legislation for example: to deal with a statutory nuisance.

How many temporary events notices does the council receive annually?

Year	Number	Explanation
2018	2210	
2019	2171	
2020	427	Impacted by Covid
2021	586	Impacted by Covid
2022	1234	Up to 7 th September

Useful links

[Temporary event notices - Wiltshire Council](#)

[Temporary Events Notice \(England and Wales\) - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

Area Board Briefing Note – Climate Strategy Delivery Plans

Service:	Climate Team, Environment directorate
Date prepared:	26 September 2022
Further enquiries to:	climate@wiltshire.gov.uk
Direct contact:	Ariane Crampton

1. Purpose

- 1.1. To update Area Boards on the publication of new delivery plans to support the council's adopted Climate Strategy.

2. Background

- 2.1. The Wiltshire Council Climate Strategy was adopted by full Council in February 2022 and is available [here](#).
- 2.2. The strategy was deliberately kept succinct and at a high level to encourage a wide readership. A commitment was made to develop more detailed delivery plans which would set out how the council would deliver against the objectives in the strategy.
- 2.3. In May 2022, two [Pathways](#) studies by consultants Anthesis set out what would be required for the council and the wider county to become carbon neutral.

3. Update

- 3.1. Two climate strategy delivery plans have been developed using evidence from the Pathways studies as well as input from officers across the council and councillors, in particular Cabinet and the Climate Emergency Task Group. Both plans cover the period 2022-24.
- 3.2. These delivery plans were [published](#) on the council's webpages on 21 September 2022. The Carbon Neutral Council Plan sets out the council's actions towards achieving our goal of becoming carbon neutral as an organisation by 2030. The Climate Strategy Delivery Plan for Wiltshire focuses on the outward facing actions the council can do to lead the transition to a carbon neutral county.
- 3.3. The [Delivery plan](#) for the whole county recognises that '*Delivery will require working with organisations, residents, businesses and the entire community of Wiltshire. Many of the*

actions will need to be delivered in partnership with stakeholders in a delivery or an advisory capacity and these will include the (Councillor) Climate Emergency Task Group, Wiltshire Climate Alliance and its member groups, town and parish councils and community area boards, businesses, community organisations as well as individual residents.'

3.4. The following actions will rely on working with Area Boards: X1.3 (p 5), X17.3 (p 18), B5.3 (p 23), B9.8 (p 25), NE2.1 (p 29), R3.3 (p 44) and R4.4 (p 45).

4. Next steps

4.1. The plans will provide a valuable framework to progress and monitor action across the climate strategy's seven delivery themes of:

- 4.1.1. Transport
- 4.1.2. Homes and the Built Environment
- 4.1.3. Natural Environment, Food and Farming
- 4.1.4. Energy
- 4.1.5. Green Economy
- 4.1.6. Resources and Waste
- 4.1.7. Carbon Neutral Council

4.2. Relevant teams will be engaging with Area Boards, in particular through the Area Board Environment Leads, to progress the actions listed above over the period 2022-24.

5. Further information

5.1. Cabinet and full Council regularly receive updates on progress in tackling the climate emergency. An update is being provided to October 2022 [Cabinet](#) and Council. A summary of the latest position is available [here](#).

Area Board Briefing Note – Cost of Living Update – November 2022

Cost of Living Update – November 2022

As detailed in the update to Full Council in October, Wiltshire Council is focusing on three principal areas to meet the Cost of Living crisis, namely support for Businesses, Our Staff and the People in our communities.

The Council has provided extensive coordination of resources on a [dedicated Cost of Living page](#). This includes links to information for sources of national and local support.

Officers have worked to pull together to create an interactive directory that allows people to find out what warm spaces and community food providers are in their immediate local area. The directory also includes what other facilities and services are provided at each location.

The directory has been created using information collected by the Council to establish what support is already up and running in the county and will be regularly updated.

Wiltshire Council's friendly library staff will be playing their part too, by working with Warm and Safe Wiltshire and The Rural Communities Energy Support Network, to assist residents seeking basic energy advice and make referrals to experienced energy advisors in all but its smallest libraries. All libraries will be able to signpost people to community partners and agencies that can support people through the rising cost of living. Libraries will also be collection points for Warm Packs, which includes a hot water bottle and blanket, for anyone who would benefit from some free essentials. These will be available for collection soon.

As well as existing customer contact channels, the Council is planning how to use the Wellbeing Hub line to help people find the right support.

Support for Businesses and Schools

The Enterprise Network (set up by the Council) is hosting a series of webinars designed to provide start up and small businesses help, support and advice to guide businesses through the current economic challenges. To find out more about the Take TEN series and to join the webinars or watch videos, people can go to: www.theenterprisenetwork.co.uk/support/cost-of-doing-business.

As part of the carbon reduction work, School Leaders are being encouraged to sign up to the Energy Sparks programme which can help them get on top of their energy bills and find ways to reduce costs. We are also supporting Council maintained schools with a grant to access their half hourly smart meter data for a year to give them the data they need to make informed choices.

Support for Staff

As well as ensuring staff have access to wellbeing and support resources, including a new Mental Health Advocate scheme, the Council will review policies and processes as appropriate, and will consider how staff can be flexibly deployed to meet emerging need.

Targeted Support in the Community

The Council has been administering the Government's national Household Support Grant Scheme designed to support those most in need across England, to help with the significantly rising living costs in the period up to the end of March 2023. The money can be used to support households in the most need who would otherwise struggle with energy bills, food and water bills, particularly those who may not be eligible for the other support that the Government has recently made available but who are nevertheless in need.

The council has been awarded £2,728,656 in total and has worked with partner agencies to allocate the money and ensure it gets to those who need it most. Payments began in October and are continuing to be made. People do not need to apply to Wiltshire Council as those eligible will be identified and contacted.

The Council is working with partners in the VCSE sectors to promote their campaign to encourage donations, particularly from those who have surplus fuel rebates, to help fund schemes to support those most in need.

Wiltshire Council has also provided funding to Wiltshire Community Foundation and partners to deliver support under the Surviving Winter campaign which provides practical and financial help for people living in fuel poverty. From 1 November, people who are in receipt of means-tested benefit and are aged over 65 or suffer from a long-term health condition, may be eligible for assistance including fuel vouchers and a range of advice. For more information about eligibility and the help available contact Warm and Safe Wiltshire on 0800 038 5722 email warmandsafe@cse.org.uk.

Funding is also being provided to Age UK Wiltshire for provision and delivery of hot meals to isolated elderly residents who are unable to meet the cost of this service themselves; for further information contact Age UK Community Meals on 01793 279606.

Support during the holidays

Wiltshire Council will be delivering its successful Holiday Activity and Food (FUEL) programme again this winter. The programme provides children eligible for benefits related free school meals, refugees, those currently in the care system and those referred by a professional service with access to free high quality activities, nutritious meals and food education during the school holidays.

The FUEL programme is delivered with funding from the Department for Education and

will run from Monday 19 December – Thursday 22 December. Eligible families will be able to sign up by following the application link listed on [FUEL programme - Wiltshire Council](#). The application window is open now until December 11, please sign up early to avoid disappointment.

The camps provide the opportunity for all participants to take part in a range of enriching activities including structured sports, arts and crafts, STEM activities, laser tag, circus skills, robotics and much more. Participants also will take part in nutritional workshops and be provided with a hot lunch each day.

Two FUEL Christmas camps specifically for young people with special educational needs and/or a disability will also place at Springfield Community Campus in Corsham and at Five Rivers Health and Wellbeing Centre in Salisbury and individuals will be able to take part in activities such as dodgeball, dance, new age kurling, cricket and boccia. Further information and sign up details are also available on the FUEL webpage. There is more info here in via youtube: [HAF summer case study 2022 - YouTube](#).

For further information about the Holiday Activity and Food Programme in Wiltshire please email fuelprogramme@wiltshire.gov.uk

Promoting Fundraising Campaigns

As part of our on going work with our Voluntary, Community and Social Enterprise partners, Wiltshire Council is helping to promote the Wiltshire Community Foundation's [Cost of Living Appeal](#) through our networks.

Building on the work of previous appeals where people who can afford to are encouraged to donate any surplus winter fuel allowances, the wider community is being ask to help generate vital funds to help grassroots voluntary groups and charities in Swindon and Wiltshire who are supporting families and individuals in the face of escalating rent, food and energy prices.

The money raised through this joint appeal will fund a new grants programme to support projects which are keeping people fed and warm and provide additional practical support and advice to help people cope throughout this period of great hardship.

You can donate to the appeal [here](#) or call the donation line on 01380 738989 from 9am to 5pm, Monday to Friday.

Wiltshire Council Grants for Electric Vehicle Chargers

Following the well-attended EV Charging Infrastructure for Town & Parish Councils Webinar on the 14th of September, we are pleased to share this link with you. It contains the materials you need to progress your intentions for EV chargers in your communities:

[Electric vehicles and charging points - Wiltshire Council.](#)

The webpage at the link includes:

1. [Wiltshire EVCPI grant guidance](#)
2. The application form for the grants: [EVCPI Grant Scheme \(wiltshire.gov.uk\)](#)
3. Recordings of the presentations at the webinar – please circulate to colleagues, each presentation is short (around 10m) and shareable:
 - [National and Wiltshire EV strategy](#)
 - [National ORCS grant](#)
 - [Wiltshire EVCPI grant](#)
 - [Wiltshire Council's charge point installer Joju and their provision of free site assessments](#)
4. Link to guidance for the national On Street Residential Charging Scheme (ORCS) grants from Government, which can be used in conjunction with the Wiltshire grants.

If you have identified sites, the first step in applying for the Wiltshire EVCPI grant (up to £2500) is to book a free site assessment from Joju, Wiltshire Council's EV Charging Infrastructure provider. Please contact info@joju.co.uk with 'Wiltshire Council EV Charging Project' in the subject line.

If, having reviewed the materials, you have further questions for the Council, please contact fleet.services@wiltshire.gov.uk.

These materials will be shared widely through Local Council channels.

Area Board Briefing Note – Building Bridges, support available for unemployed/ not in education

Service:	Employment and Skills
Date prepared:	18/8/22
Further enquiries to:	Emily Hughes, Team leader Building Bridges
Direct contact:	Emily.hughes@wiltshire.gov.uk

The Building Bridges project continues to support those furthest from the workplace or with multiple barriers back towards the world of work, education or training. The team offer bespoke 1:1 support to help identify what barriers a person might have which are preventing them progressing and help plan ways to address these. They can even offer up to 12 weeks support once someone has entered employment/ education to ensure they have settled in and aid with transition.

Building Bridges can work with any Wiltshire resident aged over 15 (no upper age limit) as long as they have the right to work in the UK and are not currently in and employment / formal education.

The team are currently supporting a range of NEET (not in employment education and training) young people to identify what their plans for September and make steps towards engaging with that goal.

The project has recently seen a large increase in referrals for support for Ukrainian guests through the Family and Community Learning ESOL (English for speakers of other languages). We are working in close partnership with FCL to offer ongoing support to those completing their ESOL programme and help them access work or further training.

We are keen to work with local communities to reach those individuals whom we may not have reached yet and offer them the fantastic 1:1 support the team are able to provide.

Building Bridges is a partnership of organisations, led by Community First, that has come together to deliver the Building Better Opportunities Programme across Swindon and Wiltshire.

The project has received up to £8.4M of funding from the European Social Fund and The National Lottery Community Fund as part of the 2014-2020 European Structural and Investment Funds Growth Programme in England.

Support is free for those participating on the project.

Referrals can be made by a professional or self referral and can be made via the Website.

More information on the project can be found at: www.buildingbridgessw.org.uk

MINUTES

Meeting: Melksham Area Board
Place: Melksham Community Campus, Market Place, Melksham
Date: 7 November 2022
Start Time: 6:00pm
Finish Time: 6:10pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), (Tel): 01249 706612 or (e-mail)
kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Phil Alford - Melksham Without North and Shurnhold (Chairman)
Cllr Nick Holder - Bowerhill
Cllr Jon Hubbard - Melksham South
Cllr Mike Sankey - Melksham East
Cllr Jonathon Seed - Melksham Without West & Rural

Wiltshire Council Officers

Richard Rogers - Strategic Engagement Partnerships Manager
Kevin Fielding - Democratic Services Officer

Total in attendance: 7

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
102	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman thanked the Wiltshire Councillors for attending this special meeting of the Melksham Area Board.</p> <p>The Chairman made the point that this meeting of the of the Melksham Area Board was to ratify the recommendations from the 4 August and 27 October 2022 Local Highways and Footpaths Group (LHFIG) meetings, and would cover no other regular Area Board business.</p>
103	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Jack Oatley – Wiltshire Council.</p>
104	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 21 September 2022 were confirmed as the correct record
105	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
106	<p><u>Ratification of LHFIG Meeting Notes and Recommendations</u></p> <p>Decision</p> <p>That the Melksham Area Board ratified the recommendations from the Local Highways and Footpaths Group meetings dated 4 August and 27 October 2022 as list below:</p> <p>LHFIG recommendations – 4 August 2022</p> <p><i>Active Travel Scheme - Whitley West Hill to Top Lane – new footpath - LHFIG recommends to the Area Board that this item is closed.</i></p> <p><i>Issue 9-22-5 – Melksham Spa Road – safety concerns at access to & from Wharf Court - LHFIG recommends to the Area Board that £500 is allocated to this project. Highways to action.</i></p>

Issue 9-22-16 – Berryfield – request for direction signs to new village hall - LHFIFG recommends to the Area Board that £400.95 is allocated to this project.

Issue 9-20-3 - A350 Western Way – Pedestrian safety at signal controlled crossing on dual carriageway section - LHFIFG recommends to the Area Board that this item is closed.

Issue 9-22-2 – Melksham Union Street – Request for 20 mph speed limit assessment - LHFIFG recommends to the Area Board that this item is closed until a new proposal is received.

Issue 9-22-7 – Melksham – Eastern Way / Snowberry Lane – request for weight limit and 30 mph speed limit - LHFIFG recommends to the Area Board that this item is closed.

Issue 9-22-8 – Steeple Ashton – Speeding Issues at village entrances and Parking on High Street - SAPC has confirmed a £400 contribution to the scheme of work, to include the cost of the post. LHFIFG recommends to the Area Board that this Issue is added to the priority Schemes List and to allocate £1,170.

Issue 9-22-9 – Bowerhill Dowding Way and Duxford Close – request for Street Nameplates - LHFIFG recommends to the Area Board that this item is closed.

Issue 9-22-14 – Melksham Queensway – request for access protection marking - LHFIFG recommends to the Area Board that this item is closed.

Issue 9-22-16 – Melksham Without (various roads) – request for Parking Control Measures - Include MTC sites to save legal costs of separate processes, estimated at up to £3,000. Defer until next meeting to allow time for MTC to identify sites. LHFIFG recommends to the Area Board that this Issue is added to the priority Schemes List, with funding yet to be agreed.

LHFIFG recommendations – 27 October 2022

6055 – Broughton Gifford - Gateways and Traffic Management measures - To recommend to the Area Board an allocation of £1060 to complete this project.

Active Travel Scheme - Melksham Town Bridge – drop kerbs and signs - To recommend to the Area Board that this Issue is closed

Issue 9-21-5 – Littlemarsh old section of A350 – Speeding, littering and anti-social behaviour - To recommend to the Area Board that this Issue is closed.

	<p>Issue 9-22-4 – Melksham Westbury View – request for Access Protection Marking - To recommend to the Area Board that this Issue is closed.</p> <p>Issue 9-22-12 – Bowerhill Halifax Road – request for drop kerbs to link Brampton Court with Sunderland Close - To recommend to the Area Board an allocation of £1,750 for this project, to match the Parish contribution.</p> <p>Issue 9-22-8 – Steeple Ashton – Speeding Issues at village entrances and Parking on High Street - To recommend to the Area Board that this Issue is closed.</p> <p>Issue 9-19-11 – Bowerhill Portal Road – Request for Bowerhill nameplate and white gates - To recommend to the Area Board that this Issue is added to the Priority Schemes list and to allocate £1,500.</p> <p>Issue 9-22-3 – Melksham The Crays – request for drop kerbs - To recommend to the Area Board that this Issue is added to the Priority Schemes list and to allocate £1,250.</p> <p>Issue 9-22-6 – Melksham Sandridge Road junction with Snarlton Lane – request for signs to direct drivers to Snarlton Farm - To recommend to the Area Board that this Issue is added to the Priority Schemes list and to allocate £475.</p> <p>Issue 9-22-13 – Bowerhill DeHavilland Place and Dowding Way – Request for footway extensions and drop kerbs - To recommend to the Area Board that this Issue is added to the Priority Schemes list and to allocate £1250.</p> <p>Issue 9-22-18 – Bowerhill, Bowerhill Lane – request to replace staggered barriers with bollards to allow access to shared use path using a pony and trap - To recommend to the Area Board that this Issue is closed.</p>
107	<u>Close</u>

Agenda Item 6

Update for Melksham Area Board

Name of Parish/Town Council	Melksham
Date of Area Board Meeting	7 December 2022

Update for Melksham Area Board

Headlines/Key successes

- Priority – Melksham “Boy Racers” - 18 targeted stops have taken place since the last update. Several vehicles have been seized; two Vehicle Defect Rectification Notices and a number of Fixed Penalty Tickets have been issued. The stops also led to the discovery of two Drink / Drug Drivers.

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Projects

- We’re providing updated Demand Data for the CCTV and Community Safety Working Group, to inform the ongoing CCTV Project

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- We’re working with the Town Council to address an ASB Hotspot at The Pavilion, King George V Playing Field. Our Tactical Crime Prevention Officer will be looking for Target Hardening Opportunities, to compliment the work of the Neighbourhood Team.

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- In the lead-up to Christmas, we’re looking to run Op Elf, to combat Shoplifting in the Town Centre.

Forthcoming events/Diary dates

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Signed: PS James Twyford

Date: 11/11/2022



DORSET & WILTSHIRE FIRE & RESCUE SERVICE

WILTSHIRE AREA BOARD REPORT

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;

<http://www.dwfire.org.uk/community-safety-plan/>

Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond in office hours.

Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at enforcement@dwfire.org.uk
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 60 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at www.dwfire.org.uk/working-for-us/on-call-firefighters/ or should you have any questions, you can call **01722 691444**.



Recent News & Events

We are having a 'have a go day' for potential new recruits 28th November at the Fire Station. This provides the recruits with information on the selection process and the role of an On call firefighter.

Our prevention teams are working on assisting vulnerable people during the cost-of-living crisis and with the potential increase in the cost of utilities, it is anticipated that there may be an increase in accidental dwelling fires. The current report indicates we have had 2 accidental dwelling fires in Melksham. We will continue to monitor this as the weather begins to impact on people having open fires and we will be promoting chimneys being swept every six months and the dangers of candles, as the darker nights may increase their use and again we will look at data to identify any emerging trends.

Demand

Total Fire Calls for Melksham Fire Station. Fire Station for period August to October 2022: -

Category	Total Incidents
Deliberate Fires	1
Accidental Dwelling Fires	2
AFA Domestic	26
AFA Non-Domestic	5
RTC	1
Total	35

Local Incidents of Note

No incidents to report.

Station Manager: Andrew Laskey

**Email: andrew.laskey@dwfire.org.uk
Tel: 01722 691261
Mobile: 07287 843704**

Update for Wiltshire Area Boards

October 2022

New health and care Integrated Care Partnership appoints Wiltshire Council Leader as Chair

The Bath and North East Somerset, Swindon and Wiltshire Integrated Care Partnership (BSW ICP) has appointed Richard Clewer, the leader of Wiltshire Council, as its Chair.

The BSW ICP is a statutory committee formed by the Bath and North East Somerset Integrated Care Board (BSW ICB), which became a legal entity on 1 July, and local authorities in the BSW area.

The BSW ICP brings together the NHS, local government, the voluntary, community and social enterprise (VCSE) sector and other partners to focus on prevention, wider social and economic factors affecting people's health and reducing health inequalities.

It will develop an Integrated Care Strategy for local health and care services and advocate for innovation, new approaches and improvement to the way services are provided and run.

It will also make sure that local people have a key role in the design of the services they need now and in the future.

The appointment marks a significant step forwards for the development of the ICP as a forum to bring together a wide range of partners and organisations who each contribute their respective expertise and use their influence to develop a vision and strategy for health, care and wellbeing in Bath and North East Somerset, Swindon and Wiltshire.

Richard Clewer has been leader of Wiltshire Council since 2021. He is also Cabinet Member for Climate Change, Military Civilian Integration, Economic Development, Heritage, Arts, Tourism and Health and Wellbeing.

Neighbourhood Collaboratives Programme

Co-developed by Wiltshire Alliance Partners, the Neighbourhood Collaboratives Programme aims to support neighbourhoods (based around Primary Care Network footprints) to establish collaborative groups who will work to improve health and wellbeing outcomes.

The Alliance will offer support to develop connections between organisations, community groups and services, with the aim of building stronger relationships with

communities. We will offer advice and tools to be able to develop solutions and improvements for concerns that matter to the people living locally.

Collaboratives will connect with each other to learn, develop, and succeed through the Wiltshire Collaborative, which will bring neighbourhood groups together. Collaboratives will not replace or duplicate any of the outstanding work happening in our communities but will seek to build on what is already happening, celebrating success, and helping to further improve the impact by working in broader partnership. This programme will work closely with other work streams and forums such as Community Conversations and Area Boards.

Winter planning and virtual wards

As our System continues to experience unrelenting demand challenges and operational pressures, we are continuing to work with our partners to deliver existing demand management and capacity improvement plans.

One important aspect of our future plans is the delivery of a Virtual Ward model.

A virtual ward is a safe and efficient alternative to going into hospital for people who are acutely unwell. By being in their own home, people are enabled to recover and rehabilitate in familiar surroundings, which can be a benefit to people who become less orientated or less mobile in a hospital environment.

People are regularly reviewed by a multi-disciplinary team to ensure they receive the highest levels of care. Where appropriate, personalised digital technology such as healthcare apps, wearable symptom tracking devices and telephone, or video consultations may also be used by the team to remotely monitor the person's condition until they are well.

The virtual ward service in BSW will deliver a range of interventions, tailored to meet the needs of the individual, to help prevent hospital admissions and to accelerate discharge from hospital.

This is a developing model with pilot programmes currently underway across BaNES, Swindon and Wiltshire.

Covid-19 and flu vaccinations

Adults over the age of 50 are being advised to have both the Covid-19 autumn booster jab and the seasonal flu vaccine to help stay protected throughout the cold winter months.

Both vaccines are free for people over the age of 50, Covid-19 vaccines continue to be available from the many well-established sites that have been involved in the

vaccination programme since its inception almost two years ago. These include Bath Racecourse, the Steam Museum in Swindon and Salisbury City Hall and can be booked via the National Booking System.

As of Wednesday 19 October, a total of 2,479,719 Covid-19 vaccines have been given out across Bath and North East Somerset, Swindon and Wiltshire.

This means that more than 80 per cent of all eligible people in the region have had at least one vaccine, and a further 77 per cent have received two.

People over the age of 50 can secure a flu vaccination through their GP practice or by visiting a participating community pharmacy. Some larger supermarkets and private high street chemists also offer a flu vaccination service, those not eligible for a free vaccine also have the option of paying for one.

Keep up to date

Those wanting to keep up to date with developments with the BSW Integrated Care System can sign up to receive The Triangle - a monthly newsletter about the work of BSW Together. The public facing publication contains a mix of news and updates showing how the BSW ICS is working to improve the health and wellbeing of local people, tackle health and care inequalities and improve services for everyone. A sign-up form is available here <https://bswtogether.org.uk/news-events/the-triangle/>

Helping you stay up to date with the latest changes in health and care

Providing information and signposting is a key part of our role at Healthwatch Wiltshire.

The advice and information pages on our website help people to stay up to date with the latest changes in health and social care.

The latest articles include:

- Know the signs and symptoms of seasonal influenza and who is eligible for a free vaccine in our [What you need to know about flu](#) guide.
- [Learn how NHS 111 can help you get the right treatment without a wait in A&E.](#)
- [Find out more about monkeypox](#) and

who can get a vaccine.

- [How to access mental health support if you are LGBTQ+.](#)

We also offer a wide range of help and advice on other issues including:

- [Downloadable guides](#) to mental health support in Wiltshire for both children and adults – created by our young volunteers and members of our [mental health forum](#).
- Plus details of [Wiltshire advocacy services](#), if you need help and support with the complaints process.

Find out more at healthwatchwiltshire.co.uk/advice-and-information

Advice and information

[View all](#)



What you need to know about flu

Know the signs and symptoms of seasonal influenza (flu) and who is eligible for a free vaccine.

28 September 2022



Think you need to go to A&E? Learn how NHS 111 can help you

The NHS wants to make it easier and safer for patients to get the right treatment when they need it, without...

28 September 2022



What is monkeypox and who can get a vaccine?

Find out the signs and symptoms of monkeypox, what to do if you think you have it and who is eligible for a...

8 August 2022



How to access mental health support if you're lesbian, gay...

Mental health problems are more common among lesbian, gay, bisexual and transgender (LGBTQ+) people. If you...

4 July 2022

YOUR VOICE YOUR MELKSHAM SHAPE YOUR TOWN



LOCAL HOUSING CRISIS

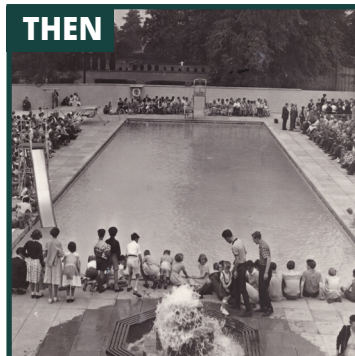



No-one in Melksham can afford to buy their first home



A Housing Needs Assessment has revealed that:

- Nobody on average income or below in the Melksham area can afford to buy a house but a substantial number of people on an average income will be able to afford a house if it is subsidised or discounted market housing; which are typically shared ownership housing or under the Government's new "First Homes" scheme.
- There are a lot of 4-bedroom houses in the area which needs to be balanced out with smaller houses to support the identified need.
- To support the substantial growth in the population of the older generation in the area there is a need for supported living/extra care houses. These would be better placed in more accessible locations such as the town centre or on brownfield sites.
- There is a greater need for affordable housing in the villages.

WHAT NEXT FOR THE TOWN CENTRE?

<p>THEN</p> 	<p>THEN</p> 
<p>NOW</p> 	<p>NOW</p> 
<p>2036</p> <p>?</p> <p>WHAT WILL HAPPEN TO THE BLUE POOL SITE?</p>	<p>2036</p> <p>?</p> <p>WHAT WILL HAPPEN TO THE OLD LIBRARY SITE?</p>

WHAT'S INSIDE...

The Neighbourhood Plan and you

- ◆ **Melksham specific policies to address identified needs.**
- ◆ **What does the neighbourhood plan do?**
- ◆ **What has it done for us so far?**
- ◆ **How can you influence it?**
- ◆ **Find out how you can get involved on updating the current plan.**

A Town Centre Master Plan is being produced by consultants who are taking a holistic, independent approach. They will be examining its Economy and Vitality, its Culture and Distinctiveness, its Connections and Accessibility, the quality of its Public Realm, and its Heritage and Townscape; all set against the pressing agenda of Sustainability and Climate Change. There is also the possibility of some Town Centre Regeneration Site opportunities with vacant sites in the town centre, including those recently vacated as part of the Campus project; they may provide identified/ allocated housing to meet local needs.

WHAT WOULD HAPPEN IF WE DON'T HAVE A NEIGHBOURHOOD PLAN?

NEW HOUSING WILL STILL HAPPEN BUT YOU WILL HAVE...

- No say on where they are built
- No say on the type and size of house
- No say on what development looks like
- No say on what community benefits it brings

It is Government policy that dictates housing numbers to Wiltshire Council who in turn allocate a proportion of that growth amongst the towns and large villages. Using a

Neighbourhood Plan is the way that local people can have a say and influence what the development in their area looks like, and what it brings with it.

“ We worked hard to get a Neighbourhood Plan that local people voted to bring into legal force. Let’s keep our Neighbourhood Plan bang up-to-date; this is a living document and we need to respond to a changing context and make sure that our Plan remains as strong as possible ”



Cllr David Pafford
Steering Committee Chair

WHAT HAS THE COMMUNITY SAID SO FAR?



SUSTAINABLE DEVELOPMENT AND CLIMATE CHANGE

“The Neighbourhood Plan should encourage renewable energy production in ways that will deliver community benefits”



HOUSING AND INFRASTRUCTURE

“It’s vital that the Neighbourhood Plan supports diverse development that suits the needs of the community...which delivers real benefits for the local area”



SHOPPING, WORKING AND GETTING AROUND

“The Neighbourhood Plan aims to create a positive environment to encourage retail investment into Melksham delivering diversity and choice and making the town more self-reliant”



COMMUNITY WELL-BEING AND NATURE

“I like wild areas - they are great for playing hide and seek in. I also enjoy playing with my brother and friends since none of us have big enough gardens to play in”



NATURAL AND BUILT ENVIRONMENT

“We have the beautiful River Avon, meandering through the town with its riverside walks, stretching along fields through King George V Park and onto the wildlife reserve at Conigre Mead”

THE CURRENT NEIGHBOURHOOD PLAN HAS ALREADY INFLUENCED...

- ◆ Wiltshire Council decision on planning applications for large developments
- ◆ Type of housing mix & density
- ◆ Increased flood mitigation
- ◆ Deterred development outside the defined settlements

WHAT YOU HAVE ALREADY TOLD US

PROTECTING MELKSHAM'S HERITAGE

The Neighbourhood Plan will list heritage assets that don't have Listed status but still have an important historical value to the local community.

Thank you to those of you who responded to this survey. A small group of volunteers is looking at the evidence for these sites; it's a short list but valuable nevertheless, and the next step is to contact landowners. You can view the sites put forward on the Neighbourhood Plan website and we will be seeking your views on these heritage assets in the New Year.



KELLY'S LAMP



STRENGTHENING LOCALLY DISTINCTIVE DESIGN

We are forecast to accommodate a further approx. 2,500 houses up to 2036.

We can't stop the housing numbers but we can have a say in what it looks like.

For new housing, and other development, it's not just about where it is, and whether its two or three bedrooms, or rented or for purchase; it's about what it looks like and this is where the Design Codes come in. Consultants have been appointed to do this work, and are looking at what "good design" looks like for the Melksham area and all future planning applications will have to adhere to the Code when the

Plan is adopted. From designing out anti-social behaviour, to brick colours, to solar panels, this is all covered in the Design Code. It covers local identity and character, access and movement incorporating the Priority for People work, green and blue infrastructure, sustainability and energy efficiency and the built form. There will be some community engagement on this piece of work as we seek your views in the New Year.

HOUSING SITE ALLOCATIONS LED BY THE COMMUNITY

The next version of the Plan will include housing site allocations for small and medium sites, whereas the Local Plan being produced by Wiltshire Council will be allocating large, strategic sites. The Plan's housing allocation means that future development is Plan led and not speculative development in isolated green

fields. This is your opportunity to comment on where these smaller sites should be. Some 90+ sites have been put forward by local landowners, and are currently being assessed for suitability by independent consultants. We will be asking your views on these sites, and the community benefits that they bring, in the New Year.

PROTECTING VALUED LOCAL GREEN SPACE



There is the opportunity through the Plan to give a Local Green Space planning designation to protect spaces that are important to the local community.

Thank you to those of you that put forward local green spaces that were important due to their historic significance, their beauty, their recreational value, their richness in wildlife or their tranquillity. This designation can only apply to small,

local spaces and not large tracts of land. The volunteer task group is now working through the 50+ sites that the public put forward to ensure that they meet the necessary criteria and eligibility to produce a shortlist, we are currently making contact with the local landowners. You can view the sites put forward on the Neighbourhood Plan website and we will be seeking your views on the shortlist in the New Year.

What about the proposed Bypass? What about the proposed Canal?

The Neighbourhood Plan is all about planning policy, and to be referred and adhered to when planning applications are considered.

There are a couple of proposed large infrastructure projects that are in the Melksham Neighbourhood Plan area and there are separate task groups looking into these projects to ensure that the Plan is reviewed in line with the

latest updates on these projects. The Plan will have Priority Statements on these projects, but they will be light touch as the Neighbourhood Plan is not the place for decision making on these projects; and therefore cannot have policies relating to them. Volunteer task groups have met with the project teams on these separate projects to review the current priority statements with them.

YOUR PLAN

HOW DO YOU GET INVOLVED?

PUBLIC CONSULTATION IN THE NEW YEAR

This update has hopefully let you know about how the Melksham Neighbourhood Plan is already making a positive difference.

Long term and new issues like tackling climate change, providing affordable homes in the right places and helping local business recover from the impact of COVID make it imperative that our Neighbourhood Plan evolves to provide strong local powers, alongside Wiltshire's upcoming new Local Plan that will set out where new homes and jobs will be provided looking ahead to 2036.

The current Melksham Neighbourhood Plan runs to 2026. But we need to stay up-to-date with a revised Plan which will look ahead to 2036 and tackle even more important local issues.

We want you to get involved in keeping your Plan as strong as possible and continue to shape the way that Melksham grows in the future.

Lots of work has been done during 2022 and early in the New Year we will have the draft revised Plan for you to comment on. Please do look out for the public consultation after Christmas. There will be lots of ways to get involved, and don't worry if you are not online, there will be a public exhibition and drop in sessions for a number of weeks.



KEEP IN TOUCH

Information on the progress on the review of the Melksham Neighbourhood Plan can be viewed on the dedicated website www.melkshamneighbourhoodplan.org and dedicated Facebook page.

You can sign up to the mailing list by contacting any officer at the Town or Parish Council or by clicking the link on the website. If you are not online, please contact either of the councils who can provide written updates. Look out for further consultation and engagement opportunities advertised in the Melksham News too.

- **Sign up for the mailing list**
- **Visit the website which is regularly updated**
- **Follow the Facebook page**
- **Attend future consultation events**
- **Read regular updates in the Melksham News**
- **In person**

www.melkshamneighbourhoodplan.org

MelkshamNeighbourhoodPlan

Melksham Town Council

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linda.roberts@melksham-tc.gov.uk

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Report To	Melksham Area Board
Date of Meeting	Wednesday, 07 December 2022
Title of Report	Melksham Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Melksham Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For 2022-23	£ 22,309.00	£ 18,349.00	£ 7,700.00
Awarded To Date	£ 14,432.73	£ 2,360.00	£ 2,000.00
Current Balance	£ 7,876.27	£ 15,989.00	£ 5,700.00
Balance if all grants are agreed based on recommendations	£ 6,924.82	£ 15,989.00	£ 5,700.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG835	Community Area Grant	Melksham Area Board councillor initiative	Cost of living crisis support	£500.00	£500.00
<p>Project Summary: Hi Richard, The ambition is to request circa £500 to buy slow cookers to be distributed to the poorest families in Melksham. Once agreed, I will request further funding from local businesses with the intention that we distribute the slow cookers via the benefits team at WC.</p>					
ABG854	Community Area Grant	Great Hinton Memorial Hall Trust	Great Hinton Memorial Hall Supply and Installation of Induction Loop System	£1404.90	£702.45
<p>Project Summary: Great Hinton Memorial Hall is the community hub for our villagers. We have an aging village population many with hearing challenges. Installing an Induction Loop System will encourage more social interactions where hearing aid users will have the confidence to clearly hear what is happening around them.</p>					
ABG878	Community Area Grant	West Wilts Ramblers Work Party	West Wilts Ramblers Work Party Equipment and clothing	£699.00	£249.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: Hello, West Wilts Ramblers have a Work Party, of which I am a member. The Work Party has worked most Tuesdays since 1986. Until recent years the County supplied us with protective clothing, gloves and boots. We work mainly to the County Rights of Way Team and travel at our own expense. Since 1986, in the Melksham Area we have clocked 1,289 hours and car travel of 3,478 kilometres and for Devizes 1,596 hours and 6,201 kilometres. This year more of our work has been in the Melksham Area. We have never claimed monies from the County or Parishes. West Wilts Ramblers have budgeted £100 towards tools or gloves – they cannot afford more. Last year they managed £500 towards a Stihl brush cutter. We are asking Melksham and Devizes Area Boards for £249 each. Which we will use towards a Stihl Battery and Blade (£375) and hand tools like shears for nine of us (£324). Many thanks Dave Yearsley 4/11/22 West Wilts Ramblers Footpath Secretary/Work Party Coordinator</p>					

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

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